



TUSKEGEE

UNIVERSITY

REQUEST TO PREVENT DISCLOSURE OF DIRECTORY INFORMATION

TO ALL STUDENTS:

CURRENT SEMESTER _____

These items listed below are designated as “Directory Information” and may be released for any purpose at the discretion of our institution.

Under the provisions of the Family Educational rights and Privacy Act of 1974, as amended, you have the right to withhold the disclosure of any or all of the categories of “Directory Information” listed below.

Please consider very carefully the consequences of any decision by you to withhold any category of “Directory Information.” Should you decide to inform the institution not to release any or all of this “Directory Information,” any future requests for such information from non-institutional persons or organizations will be refused.

The institution will honor your request to withhold any of the categories listed below but cannot assume responsibility to contact you for subsequent permission to release them. Regardless of the effect upon you, the institution assumes no liability for honoring your instructions that such information be withheld.

Please mark the appropriate boxes and affix your signature below to indicate your disapproval for the institution to disclose the following public or Directory Information.

	INFORMATION	DISCLOSE NO*
CATEGORY I	Name, address, telephone no., dates of attendance, class	
CATEGORY II	Previous institution(s) attended, major, field of study, awards, honors (includes Dean’s list), degree(s) conferred (including dates)	
CATEGORY III	Past and Present participation in sports and activities, physical factors (height, weight of athletes), date and place of birth	
CATEGORY IV	Any item(s) listed above	

*Specify which items listed above you wish not to be disclosed with a check (✓).

STUDENT ID# | NAME | SIGNATURE

DATE

If this form is not received in the (campus) office prior to (above date) it will be assumed that the above information may be disclosed for the remainder of the current academic year. A new form for non-disclosure must be submitted to the Office of the Registrar in August before the beginning of each academic year.

Save the document in your name and Email to: registrar@tuskegee.edu