

ATTENTION NEW AND RETURNING TUSKEGEE UNIVERSITY STUDENTS

PURCHASE YOUR BOOKS WITH YOUR BOOK SCHOLARSHIP OR CREDIT BY MARCH 1, 2021. THIS IS THE LAST DAY BOOK VOUCHER REQUESTS WILL BE PROCESSED.

If you were **awarded a book scholarship by the Tuskegee University Financial Aid Office**, you may go directly to the bookstore to purchase your books upon arrival to the campus.

If you receive a **book scholarship from other sources**, you must submit a request for a book voucher.

If you have a **refund** on your account after paying all of your tuition and mandatory fees, you are eligible to have the money transferred to the Tuskegee (Follett) Bookstore to purchase your books.

Below are the steps to take when requesting money to be transferred from your account to the bookstore:

1. Go online at www.bkstr.com/tuskegeestore/home to price your books.
2. Email your request to the following email, bookvouchers@tuskegee.edu. Please allow **48 hours (two business days)** before purchasing your books.
3. **Include in your email** – Name, ID #, and the total amount (\$) of your request.
4. Request only the amount needed. **Once the funds are released to the bookstore, there will NOT be any refunds processed if the money is not used in the bookstore.** Please request a book store gift card for the amount not used. The gift card can be used at a later date. Gift cards will not be issued to students who receive book scholarships from Federal Agencies, such as the USDA or Vocational Rehabilitation.
5. **To avoid processing the same request twice; please add second or third requests** in the same email.
6. Further information will be sent on how to pick up your books or gift card at a later date.