**Rules and Regulations:** The organization agrees to comply with the “Camp Chandler’s Rules and Regulations”. The representative of the group or organization agrees to acquaint its members with the rules and assist the Camp Staff in their enforcement.

**YMCA Camp Chandler’s Rules and Regulations**

1. Upon arrival at Camp, the person in charge must register with the Camp Staff.
2. Group leadership will be responsible for participants’ needs and behavior.
3. Stables and buildings not agreed on in the contract are off limits for your safety and protection.
4. No swimming or boating without a YMCA lifeguard on duty and pre-arranged with the Camp Representative prior to your group’s visit to Camp.
5. Groups may not be at the waterfront area, high ropes are, or horseback areas without a camp staff member present.
6. Rock and stick throwing is not allowed.
7. No swimming or boating allowed off of the Chandler Lodge dock.
8. Shoes must be worn at all times.
9. In case of emergency, please alert the Camp Chandler staff member on duty.
10. Life preservers must be worn by all while boating.
11. Fireworks are not allowed.

12. **No Pets Allowed On Grounds**

13. The camp takes no responsibility for personal property.
14. Personal Archery and Riflery equipment must be checked in and locked up at the camp office.
15. All swim participants must take a swim test prior to participating.
16. Lifeguards and Program Staff’s instructions must be followed at all times.
17. No use of alcoholic beverages and illegal drugs at any time on Camp Property.
18. Smoking is not allowed.
19. Closed toed shoes, long pants, and helmets must be worn at horseback riding and challenge activities.
20. Camp staff will conduct an orientation upon group’s arrival.
21. Transportation of persons in non-passenger vehicles such as the back of pick-up trucks is prohibited other than in Camp Chandler sanctioned activities such as a hay ride.
22. Cars must be parked in designated areas after unloading and remain parked until group’s departure.
23. The camp speed limit is 12.5mph.
24. All fires are limited to barbecue pit, fireplaces and campfire ring.
25. Some recreational equipment (putt putt, gameroom, sports & games, frisbee golf, water balloons) may be checked out from Camp personnel and must be returned.
26. All other programs must be scheduled ahead of time and led by a trained Camp Chandler staff member.
27. Groups using the Camp will assume full financial responsibility for damage to Camp property caused by unauthorized activity.
28. All participants must have a signed waiver submitted to the camp office.
29. Groups must have liability insurance coverage and submit a certificate of insurance with the Montgomery YMCA listed as an additional insured.
30. Camp and cabins are to be left clean.
31. Please, no cursing or foul talk.
32. All groups need to have a staff screening policy. All camp staff have gone through an interview process, 3 reference checks, a criminal background check, and a DHR Child Abuse and Neglect check.
33. User groups are not allowed to use the camp kitchen.
34. Upon leaving Camp Chandler, the person in charge must check out with Camp Staff.
35. Pets and animals are not allowed on camp property without permission of the Camp Director.
36. Knives, firearms, and weapons of any kind are not allowed on camp property. Any such equipment to be used in camp programs must be checked in to the Camp Director.

**Clean Up**: The stated organization agrees to be responsible for all damages to the building, premises, and equipment beyond normal wear. The group also agrees to clean up after all trash in cans, wash off tables, mop up floor spills and return furniture to original place. A charge of $100.00 will be added to bill if camp is left disorderly. (Camp Staff will do all necessary cleaning for group at a pre-arranged charge).

**Policy**

Camp Chandler is not responsible for providing health care personnel, supplies, transportation, or health-care services for groups using Camp Chandler.

**Procedures**

1. Groups must provide their own adults currently certified in first aid and CPR, who are responsible for age appropriate health needs of the group. Camp Chandler will have a staff person on site at all time that has certification in Infant, Child and Adult CPR, 1st Aid, and AED that can act in an emergency. An AED (Automated External Defibrillator) is available on site.
2. Groups are responsible for gathering and maintaining information on all members of the group that includes name, address, emergency contact names and numbers, and any allergies/health conditions/restrictions. For minors without a parent on-site, group leaders should also have signed permission to seek emergency treatment. Group leaders are responsible to inform camp of any allergies or restrictions of their group that may affect camp services provided (e.g., food service, program activities).
3. Groups are responsible for their own emergency transportation. Phone numbers and locations of local EMS providers, clinics, and hospitals are posted near all phones available to groups. Camp Chandler does have 911 service.
4. Groups are responsible for providing their own first-aid supplies and equipment.
5. Orientation for groups will include updated emergency procedures for the camp, including information on how to contact camp personnel in an emergency.
6. Health information and permission to treat forms must accompany groups on trips where transportation is provided by the camp. Supervision ratios of 1:15 must be maintained.