Meeting Minutes

- **Welcome** - Dr. Sheena Harris, Facilitator
  - Meeting was called to order at 3:09pm

- **Introductions**
  - Each faculty member was asked to introduce themselves, their department, years on faculty senate, and state something interesting about themselves

- **Attendees – 20**

- **Committee Chair Updates**
  - **Academic Affairs Committee**
    - Mr. Edwards sent out information to committee member for meeting on September 19, 2017.
    - The committee has been charged with focusing primarily on course offerings
  - **Academic Personnel Services Committee**
    - Dr. Troy could not attend the meeting.
    - However, she e-mailed an update. “For the Academic Personnel Services Committee Members, we have most of our committee members. We will be sending notification to the Dean's on dates for submission of promotion and Tenure applications. In addition, we will be convening workshops on the process of applying within the next two weeks.”
  - **Continuing Education and Outreach Committee**
    - Dr. Wayne Bar had no reports to provide
    - Senators were asked to sign-up for committees
    - 3 Senators agreed to serve on the Continuing Education and Outreach Committee
  - **Grievance Committee**
    - Dr. William Ndi could did not attend the meeting due to an incorrect room posting.
    - Senators were instructed to e-mail Drs. Ndi or Harris to join the Grievance committee
  - **Research and Graduate Studies Committee**
    - Dr. Jannette Bartlett had no pending updates
- 2 senators signed up to serve on the committee

- **Committee Selections**
  - Selections will be provided to Dr. Harris no later than October 2, 2017 (next meeting)

- **Updates and Questions**

- **Marketing Updates**
  - Mr. Michael Tullier from the Office of Communication (OC) shared the following information with the faculty senate.
    - TU has 19,000 followers on linkedIn, and the goal is to increase outreach to alumni and expand career opportunities for students.
    - OC wants faculty to submit updates on what students are doing.
    - OC also wants to get two-to-three articles per week for the media and use communication students to do some of the writing.
    - If photographer is needed, give a two-week notice.
    - Communication is willing to come to us and get information.
    - Diversity is encouraged.
    - This year Marketing will work closely with faculty senate to update faculty database with new head shots and centralized information

**Question:** What do employees pay for insurance? What does the University pay?

**Answer:** All employees are encouraged to check their benefits directly with HR. If you are enrolled in the match program the University will match you up to 3%, as opposed to the previous 5.5% match.

The University will also return to BlueCross BlueShield Dental on October 1, 2017. The co-pay for routine visits is $35.00. The co-pay for specialty services is $50.00

**Question:** Is there a freeze on faculty travel?

**Answer:** There is an impending freeze, but please check with college and/or school. At this point travel has been drastically reduced. Talk with your Dean.

**Question:** Grants have money to travel?

**Answer:** Will get more clarity on this. But each case will be different. If you currently have a grant it will prove essential to talk with your dean and grant administrator to see which changes will directly impact you.

Dr. Floyd-Smith is currently working on travel/pay as it pertains to summer grants.

**Announcements:**

Dr. Harris: I will check on Title III in term of travel cut. I will also send via Outlook and regular email calendar alert and the correct room number (Room 70-123)

TIAA administrators will hold one-on-one session. The sign-up link has been sent to you via Campus Announcements

Meeting adjourned at 3:39