

Tuskegee University
Request for Housing Cancellation

Date: ___/___/20__

Name _____ I.D. # _____ Classification: _____

Address _____

Street

(Apt.)

City

State

Zip Code

Contact Number (____) _____ - _____

Parent Name: _____ Parent Contact Number: _____

Briefly state your reason, with supporting documentation _____

FALL

SPRING

SUMMER

Signature: _____

Please attach:

1. A copy of your Financial Aid Awards Letter
2. Documentation on where you will reside, if approved
 - A. Address
 - B. Cost
 - C. Landlord's name & Landlord's phone number.

If approved, you could be subject to a \$750.00 breakage fee, plus any prorated housing cost if applicable. All of the above documentation is needed to process your request, otherwise it will be considered incomplete. Prorated amount \$ _____

Have you requested a Housing Cancellation before? Yes No

Approved

Disapproved

Housing Official's Signature _____

Office use only

Credit Hours ___ GPA ___ If approved, will yield a credit Yes No

