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Office of ADA Compliance

Accessibility Services Verification Form

The Office of ADA Compliance recommends the provision of academic services, housing, dining, and other accommodations for students with diagnosed disabilities, in addition to working with the student to provide a plan of academic support. The documentation provided regarding the disability diagnosis must demonstrate a disability covered under Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act (ADA) of 1990. The ADA defines a disability as a physical or mental impairment that substantially limits one or more major life activities. In addition, in order for a student to be considered eligible to receive academic and other accommodations, the documentation must show functional limitations that affect the individual in the academic setting.

The Office of ADA Compliance requires current and comprehensive documentation in order to determine appropriate support programs, services and accommodations. The outline below has been developed to assist the student in working with the treating or diagnosing healthcare professional(s) in obtaining the specific information necessary to evaluate eligibility for academic and other accommodations.

Documentation Requirements (Please Attach)

1. A qualified professional must conduct the evaluation. The documentation needs to be from a licensed physician or specialist qualified to make the diagnosis.
2. Information received must be on official letterhead that includes the licensed professional's name, title, and certification/license, mailing address, telephone number and the professional's manual signature. (Prescription pad reports are not acceptable.)
3. Documentation should be current. • Completed or re-evaluated within the three years, preferably no more than six months old.

4. Documentation should be in narrative form and needs to include:
 - Specific diagnosis
 - Date of the diagnosis
 - Last clinical contact
 - Current medications and/or other treatments for the condition
 - A brief description of the procedures (e.g. clinical/diagnostic interview, diagnostic tests, etc.) that were used to assess/diagnose the medical condition and rule out other explanations
 - Estimated effectiveness of treatment in lessening the impact of the disability

5. Please indicate whether the condition is permanent or temporary If temporary, please provide prognosis.
 - A description of the current severity of the medical condition and functional limitations.
 - Descriptions of the effect of the disability in the educational setting.
 - Attach any additional information you feel is relevant in determining accommodations for this student.
 - Specific recommendations for academic adjustments that are realistic and can be reasonably provided by postsecondary educational institutions will be considered.

NOTE: An Individualized Education Plan (IEP) or a 504 Plan may be included for the purpose of supplying additional information; however, they are insufficient in and of themselves. Additional information may be requested to determine the appropriate reasonable accommodation for the student.

Tuskegee University understands that documentation provided by military or veteran medical facilities may be different in appearance or content. **Professionals in the Enrollment Management Office** will work the veterans to determine appropriate documentation.

CONFIDENTIALITY: The Office of ADA Compliance will adhere to the University's confidentiality policy regarding the release of information concerning student's records. This office will not release any information, including personal information, or any part of the requested documentation without the candidate's informed consent unless compelled by a legal process of subpoena.