Referral is made by Internal or External Agency or Individual

(Title IX, Faculty, Staff, TUPD, Residence Life Staff, Student, Other)

Referral is made to the Office of the Dean of Students and Judicial Affairs

The Office of the Dean of Students and Judicial Affairs Charges the student by sending a Letter of Charge through the TU e-mail address on file

The Judicial Affairs Officer meets with the student during a Disciplinary Conference

The Judicial Affairs Officer finds the student Responsible of violating the Codes of Conduct based on the preponderance of evidence

Student Declines Administrative Decision & Case is heard by the University Judicial Hearing Board

University Judicial Hearing Board Chairperson finds the student Not Responsible of all charges

Student Accepts the UJHB Finding & the UJHB Decision stands with prescribed Outcomes

Judicial Appeals Board reviews the documents presented in the case and amends the UJHB Decision

Student accepts the Administrative Decision & Outcomes

University Judicial Hearing Board Chairperson finds the student Not Responsible

Student Accepts the UJHB Finding & the UJHB Decision stands with prescribed Outcomes

Judicial Appeals Board reviews the documents presented in the case and affirms the UJHB decision and Outcomes stand

Once Sanctions are determined student meets with the Judicial Affairs Officer to sign the Letter of Commitment & Understanding document

Case is closed and record is retained in the Office of the Dean of Students and Judicial Affairs

Key Terms

Respondent
Any student charged with a violation of the Student Codes of Conduct

Preponderance
Preponderance of evidence is when it is more likely than not that the alleged incident occurred

Sanctions
Includes response or requirements given by the University to a student during an administrative conference in response to a violation of the Codes of Conduct

Chairperson
Refers to the Conduct Administrator who is authorized by the Vice President of Student Affairs and Enrollment Management or his/her designee to take the lead role in conducting conferences when there’s more than one Student Conduct Administrator present