



## 2023 Fall Instructions

We are looking forward to welcoming students to Fall 2023. The primary responsibility for general health and safety during the COVID-19 pandemic is a shared responsibility.

All students, families and guests are asked to comply with the policies, procedures and protocols designed to support the overall health and well-being of everyone in our university community. Protecting our most vulnerable populations (e.g., medically susceptible, non-traditional, older, and homeless students) is a moral and ethical obligation of the entire Tuskegee community.

# COVID- 19 Test Required Prior To Entry

We are requiring all students, faculty, staff, consultants (regularly on campus) and third-party vendors returning to campus for the Fall 2023 semester to **provide proof of negative COVID-19 PCR Test result to [reportcovid19@tuskegee.edu](mailto:reportcovid19@tuskegee.edu) by prior to move-in and/or attending class on August 14, 2023.**

**If you do not have proof of a Negative COVID-19 PCR Test, please visit the Student Health Clinic in John Kenney Hall first floor.**

Those students who do not provide a negative COVID-19 PCR Test will not be permitted to enter the campus or facilities, move into on-campus housing, participate in classes, and campus activities. Your name will be on a list and the University Police will ask for your Student ID, and you will not be able to enter the campus. Review our policies [here](#).

## Financial Clearance

If you are financially cleared and have proof of your Negative COVID-19 PRC Test, please report to your assigned residence hall or assigned apartment.

Student must be financially cleared to move in residence halls, apartments, and attend classes.

Financial Clearance Dates

- Athletes must be cleared by August 3 to move in on August 5.
- Early arrivals must be cleared by August 3 to move in.
- New students must be cleared by August 11 to move in on August 15-16.
- Returning students must be cleared by August 11 to move in on August 17-18.

Financially cleared means you owe no more than \$500 or you must be enrolled in the tuition payment plan with Tuition Management Systems.

Those individuals who are not financially cleared or need to complete enrollment business should proceed to The Margaret Murray Washington Hall Rotunda, known as the "One-Stop".

Only the student and one parent/guardian will be permitted to enter. Read more at <https://www.tuskegee.edu/bursar>.

The following departments will have representatives available at the "One-Stop" in Margaret Murray Washington Hall for questions and answers.

- Bursar Office
- Financial Aid
- Housing & Residence Life
- Campus Safety
- Office of Information Technology (Student I.D.'s)

The University requests that you enter Margaret Murray Washington Hall through the main entrance by the Lincoln Gates and exit through the doors by The University Bookstore.

Friday, August 18, 2023 at 4:30 is the Last day for students to claim housing assignments.

## On Campus Move In Times



The Start of the 2023 Fall Semester is Around the Corner! Residence halls open for the Fall semester on August 15-18, 2023. The halls will be open at 8:00 a.m. – 6:00 pm. Move-In will take place over several days to ensure compliance with physical distancing. Residents will not be able to move into their residence hall until their designated arrival time. If you arrive before your arrival time, we will ask you to come back at your designated time.

Returning to residence halls will be based on the first letter of your last name. If hyphenated, your return will be based on the first letter and first part of your hyphenated name. Example Ferguson-Scott will move in based on the letter group “F”.

### **Are You Financially Cleared?**

Students who are not financially cleared or those without a negative COVID-19 PCR Test will be directed to the Margaret Murray Washington Rotunda.

### **Early Arrivals**

Saturday August 5

Football Student Athletes

Monday, August 7

Band Members

Friday August 11

Resident Advisors

Saturday August 12

Orientation Leaders, and Student Government Association

### **New & Transfer Student Move In**

Tuesday August 15

8:00 am - 6:00 pm

Last Name A-M

Residence Halls

Wednesday August 16

8:00 am - 6:00 pm

Last Name N-Z

Residence Hall

### **Returning Students Move-In**

Thursday August 17

8:00 – 6:00

Last Name A-M

On & Off Campus Apartments & Residence Halls Returning Students

(31 credit hours or more)

Friday August 18

8:00 – 6:00

Last Name N-Z

On & Off Campus Apartments & Residence Halls Returning Students

(31 credit hours or more)

## **Check-In Process**

Residents will be limited to two vehicles. We will not permit box trucks and/or trailers. Additionally, we ask that all residents limit the number of people they bring with them to 2-3 people.

If you are a financially cleared student, please proceed directly to your designated check-in location at your residence hall building. Residents will drive up to the designated building check-in location during

their assigned arrival time. Residents will show staff their photo ID and will give their name, hall, and room number.

***Students will be permitted to move-in if financially cleared and proof of a negative COVID-19 PCR Test is verified.***

## **Arrival & Unloading**

After checking in and receiving their welcome packet and room key, residents will proceed to the unloading area at their building.

When you arrive to your building, you will unload your items immediately. Residents may place their items on the curb while they move their vehicle from the unloading zone to their designated parking area. If a resident has other people with them, we recommend having a person move the car while the resident or someone else waits with their items. There will be staff monitoring the unloading zones. Residents will be limited to two vehicles. We will not permit box trucks and/or trailers. Additionally, we ask that all residents to limit the number of people they bring with them to 2-3 people.

There may be volunteers available to assist during move-in. We are not able to provide move-in equipment to assist with move-in. You are welcome to bring your own items, such as wagons or dollies to campus with you. We highly encourage residents to pack light.

Please read below for some tips regarding packing light:

1. Visit the Residence Life and Housing webpage and review our checklist page on the website for a list of items to bring/not to bring.
2. Make sure the boxes you pack are light and easy to carry.
3. Use your storage bins as packing boxes.
4. Focus on the necessities. Pack only what you need or what you cannot buy once you arrive to Tuskegee.

**Packing light is key to a quick and easy move-in. Remember that you and your family will be responsible for unloading and carrying items to your room.**

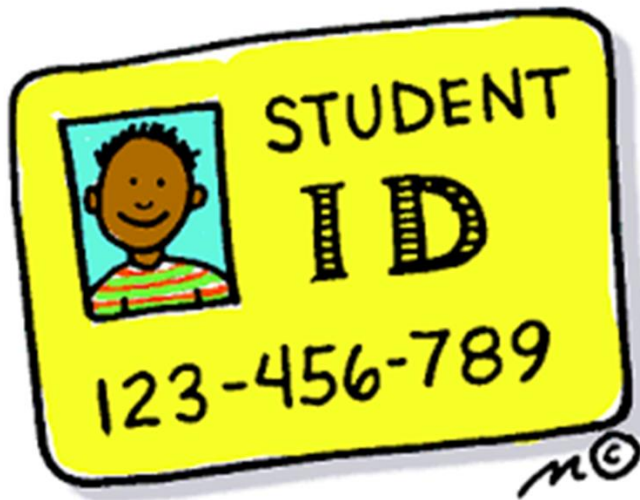
## **Parking After Unloading**

Please see the attached map to identify spaces where you are able to park after unloading items in the residence halls. Click [here](#) to view map.

## Students Must Register Personal Vehicles

Students with cars must register their vehicles with the TU Police Department. The fee to register a vehicle is \$75. To purchase a Tuskegee University vehicle tag, students shall pay for the vehicle tag at The Bursar Office in the Kresge Center, then bring the payment receipt to the Tuskegee University Police Department to receive your vehicle tag. For more information regarding vehicle registration and parking permits for the academic year, please click [here](#).

## Student ID Cards for New & Transfer Students



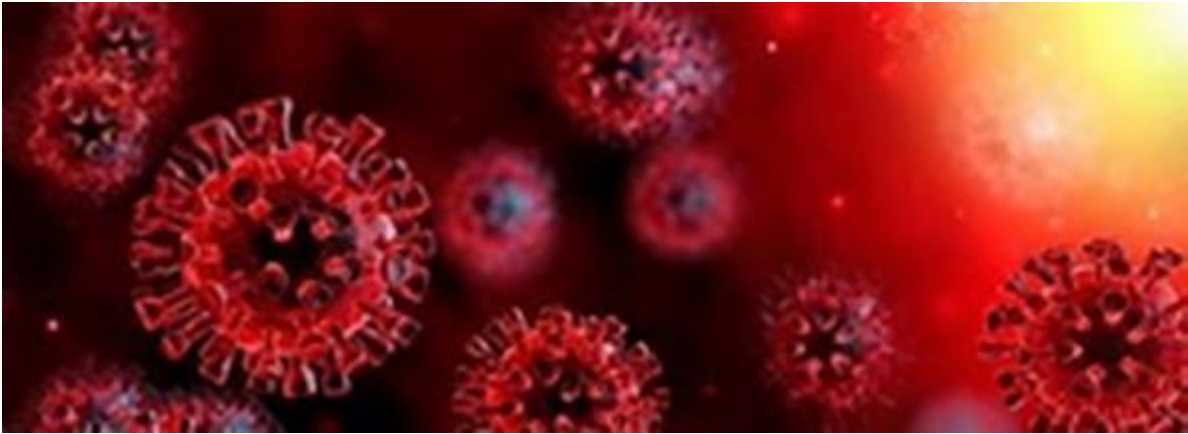
The Office of Information Technology has implemented a new process for acquiring your TU ID. Please click on the link below.

New Students: Upload photos to <https://mytuphoto.tuskegee.edu>

The username and password are the same as your email credentials. Please pay close attention and follow the instructions for submitting a photo. If you fail to follow the instructions exactly, your photo submission will be denied. You will have to repeat the steps.

If you have already submitted your photo and it was approved, please do not submit it again. You will receive an email when your ID card is ready for pickup. If you have any questions or issues logging in, contact the help desk at 334-727-8040 or [helpdesk@tuskegee.edu](mailto:helpdesk@tuskegee.edu).

## Reducing Health Risk



Please know that all of the above move-in plans provide consideration to the health and well-being of our students and families. In addition to the above protocols, we will also be taking the following steps to ensure you have a safe and efficient move-in experience:

- We will station hand sanitizer around residential areas and buildings.
- All Tuskegee University staff will be required to wear masks.
- Every resident and family member must wear a facial mask while on campus.

## Golden Tigers- Let's Do Our Part!

Take the Golden Tiger Pledge. As a member of the Tuskegee University community, I pledge to do my part to keep our campus in good health upon the return to the City of Tuskegee and Tuskegee University.

I understand I have a role in the fight against the spread of COVID-19 and commit to undertaking responsible actions and being an accountable member of both the Golden Tiger Family and Tuskegee community.

I pledge to:

- Follow public health guidelines and Tuskegee University COVID-19 Policies and Procedures set in place to help protect myself and others.
- Protect myself and others in high-traffic areas of campus or situations where physical distancing is not possible in order to reduce the spread of COVID-19.
- Keep my hands clean and sanitized while on campus, around the City of Tuskegee and at home.
- Adhere to capacity limits in social settings to help prevent high-spread scenarios.
- Modify my actions and behaviors and encourage others to do the same as guidelines and recommendations change over time.

By taking the Golden Tiger COVID-19 Pledge, I accept to keep the Tuskegee University campus community in good health and accept responsibility for myself and actions in efforts to prevent the spread of COVID-19.

**PROTECT YOURSELF. PROTECT OTHERS. PROTECT TUSKEGEE.**