The Parking and Traffic Regulations are effective August 1, 2015, and are subject to change at any time. All vehicles operated on Tuskegee University campus by campus-employees, students, and visitors must properly display a current Tuskegee University parking permit. Safety violations are enforced twenty-four hours a day, seven days a week. By registering a vehicle on campus does not guarantee a parking space near the location where one works or attends class. There are no valid reasons for violating the parking and traffic regulations of Tuskegee University. The use of emergency flashers does not authorize an individual to park illegally. Vehicles parked in such a manner are subject to receiving citations.
The vehicle is not considered, “Officially Registered” until the vehicle operator receive the current parking permit.

**Online Registration**

Tuskegee University Vehicle Registration must be completed online.

Easy as 1 2 3

1. Register Online.
2. Submit Payment.
3. Pick up the Permit.

**Pay by Phone:** You can pay a Vehicle Registration Fee by phone using a Master Card, Visa, Discover, and American Express credit or debit card.

**First**

Go To [http://www.tuskegee.edu/vreg](http://www.tuskegee.edu/vreg)

Click on (Apply Here Icon)

Log into your MYTU account.

Begin to register your vehicle online.

**Second**

Submit payment.

**Pay in Person:** Vehicle Registration Fee may be paid in person at the Office of Bursar, 108 Kresge Center Tuskegee University. Office Hours are Monday through Friday between 9:00 a.m. and 3:00 p.m. Cash, check, Master Card, Visa, Discover, and American Express are acceptable forms of payment.

**Third**

The permits must be picked up at the Vehicle Registration Office. (Tompkins Hall Suite 501)

The items needed for campus employees, and students to obtain parking permit:

- Tuskegee University ID
- Valid Driver License
- Vehicle Registration

2015-2016
Parking permits are issued according to zones. All parking permits must be displayed from the vehicle's lower driver side windshield. Failure to display a valid permit could result in a citation.

All new motorized vehicles operating on the campus of Tuskegee University should be registered with the Tuskegee University Police Department (Vehicle Registration Division). PARKING PERMITS EXPIRE ON AUGUST 31st of each year.

A $25 late fee will be applied to the vehicles that are registered after the dates listed:

First Semester: September 11, 2015
Second Semester: January 08, 2016
Summer Session: June 10, 2016

The late fee is removed for individuals that are able to provide proof of new purchased vehicle or new enrollment for Tuskegee University for the current semester.

Temporary parking permits are available at no cost to individuals with a current parking permit. Temporary Parking Permits are issued to park in any general parking lot.

Loading parking permits are available at no cost to authorized personnel, vendors, and etc. Areas must be approved by the Tuskegee University Police Department.
Vendors

Types of vendors and contractors that conduct business on The University campus can include:

1) Vendors or contractors who perform services to university facilities in easily recognizable “branded / logo” vehicles. Because these companies have a service arrangement with the university it is assumed that the volume or special discount that the university includes provisions to provide parking and access to the university.

Parking:

• No additional cost will be charged for access or parking on campus.

This type of vendor or contractor may park in any:

• University loading zone. (Must have Loading Permit from Vehicle Registration)
• Service area;
• Areas approved by the Tuskegee University Police Department; or university surface lots for no longer than 20 minutes with emergency flashers.

2) Vendors or vendor’s employees who have service contracts with the university and conduct their business in unmarked vehicles, or choose to park on university property are eligible to receive a University parking permit for the fee of $75.00. These permits expire annually in August. A vendor’s permit is valid for the general parking lots, on campus except reserve parking spaces. The person that registered the vehicle on campus should only use the vendor permit. Abuse of this privilege could result in the penalty or deactivation of the permit.
Faculty/Staff

Any faculty or staff member would receive a University parking permit for the fee of $75.00 (Academic Year), and $25 (Summer Session). These permits expire annually in August. Faculty/Staff permits are valid in zone A or any general parking lots on campus except reserve parking spaces, unless you are assigned to the individual parking space. The person that registered the vehicle on campus should only use the faculty/staff permit. Abuse of this privilege could result in the penalty or deactivation of the permit.

Students

A student would receive a University parking permit for the fee of $75.00 (Academic Year), and $25 (Summer Session). These permits expire annually in August. A student permit is valid in zone V if the parking permits displays, “V”. A student permit is valid in zone B if the parking permits displays, “B”. A student permit is valid in zone C if the parking permits displays, “C” or any general parking lots on campus except reserve parking spaces. The person that registered the vehicle on campus should only use the student permit. Abuse of this privilege could result in the penalty or deactivation of the permit.

Visitors

(Visitors) Visitors are eligible to receive a University parking permit free of charge: One Day parking permit is given at Lincoln Gate (Driver License Check Point). Must present one form of identification to obtain a visitor permit. At least one of the documents must be a valid driver license. Parking Permits that exceeds more than one day, are issued at the Vehicle Registration Office (Tompkins Hall Suite 501) during normal business hours. Visitor’s Parking Permits are issued to park in any general parking lots.

Retired Faculty/Staff

Any retired faculty or staff member is eligible to receive a University parking permit free of charge. These permits expire annually in August. Retired faculty/staff permits are valid in Zone A or any general parking lots on campus except reserve parking spaces. Retired faculty/staff permits are issued as a privilege and should only be used by the retiree. Abuse of this privilege could result in the penalty or deactivation of the permit.

Please be mindful of the space allotted and park correctly in approved/designated parking spaces to avoid damage to others’ vehicles.

Chief Patrick Mardis, Sr.

2015-2016
**Faculty/Staff**

R - Parking Permit is for faculty/staff to park in designated reserve parking space or in Zone A and general parking lots. Reserved Parking Spaces are enforced 24 hours a day/7 days a week. If a violator is parked in a reserve parking space, please contact the University Police Department and park in a legal parking space.

**Students**

V - Parking Permit is for veterinarian professional students to park in Zone V or B zones, and general parking lots.

B - Parking Permit is for students to park in Zone B and general parking lots.

C - Parking Permit is for students, freshmen, to park in Zone C and general parking lots.

H - Parking Permit is for vendor's employees to park in general parking lots.
Parking Zones

Each vehicle operator has the responsibility of locating a parking space in the zones to which he/she has been assigned. There are sufficient parking lots and spaces to accommodate the number of vehicles on campus. There are four parking zones, “A-V-B-C.” General Parking lots are available to any vehicle that displays a current Tuskegee University parking permit. Vehicles found in violation will be ticketed and possibly booted or towed.

Vehicles shall not be parked outside an assigned parking zone at anytime between 6:00 a.m. and 6:00 p.m. Monday through Friday.

Zone A indicates parking for faculty and staff only, current parking permit must display, “A or R.”

Zone V indicates parking for veterinary medical students only, current parking permit must display, “V.”

Zone B indicates parking for graduate or undergraduate students only, current parking permit must display, “V or B.”

Zone C indicates parking for freshmen students only, current parking permit, display must display, “C.”

General Parking is for faculty, staff, students, visitors, and vendors that have a current Tuskegee University parking permit.

Reservation of Space

Tuskegee University Police Department reserves the right to set aside areas for special events, i.e., concerts, athletic events, parades, funerals, etc., in all parking areas of the University campus. Tuskegee University Police Department further reserves the right to temporarily block certain areas of streets and/or parking lots in order to facilitate repairs, without notice to the general public.

In accordance of Alabama Law, SEAT BELT USE IS REQUIRED FOR ALL VEHICLES OPERATED ON CAMPUS.
Pedestrian Crosswalk Laws of Alabama

Pedestrian Right of Way

The driver of a vehicle shall yield the right-of-way to any pedestrian on sidewalk.

- When traffic-control signals are not in place or not in operation the driver of a vehicle shall yield the right-of-way, slowing down or stopping if need be to so yield, to a pedestrian crossing the roadway within a crosswalk when the pedestrian is upon the half of the roadway upon which the vehicle is traveling, or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.

- No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close as to constitute an immediate hazard.

- Whenever any vehicle is stopped at a marked crosswalk or at any unmarked crosswalk at an intersection to permit a pedestrian to cross the roadway, the driver of any other vehicle approaching from the rear shall not overtake and pass such stopped vehicle.

Pedestrians to yield to authorized emergency vehicles.

(a) Upon the immediate approach of an authorized emergency vehicle making use of an audible signal meeting the requirements of Section 32-5-213 and visual signals meeting the requirements of law, or of a police vehicle properly and lawfully making use of an audible signal only, every pedestrian shall yield the right-of-way to the authorized emergency vehicle.

(b) This section shall not relieve the driver of an authorized emergency vehicle from the duty to drive with due regard for the safety of all persons using the highway nor from the duty to exercise due care to avoid colliding with any pedestrian.

Operation of Vehicles on Campus

Anyone authorized to operate a University vehicle or small motor vehicle (SMV) must take the Defensive Driving Course and be issued a Certificate and a University Drivers Permit through the Tuskegee University Police Department. If a person driver license is suspended or revoked, they will not be issued a university drivers permit.

Handicapped drivers must display the disabled vehicle’s tags or decals issued by the Alabama Department of Revenue. The Tuskegee University Police Department is not authorized to issue handicap tags or decals.
# Motor Vehicle Violations

<table>
<thead>
<tr>
<th>Traffic Violation</th>
<th>Fine</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boot Fee</td>
<td>$35</td>
</tr>
<tr>
<td>Failure to Stop at a Stop Sign</td>
<td>$50</td>
</tr>
<tr>
<td>Parking/Operating Vehicle on Lawn or Sidewalk</td>
<td>$15</td>
</tr>
<tr>
<td>Operating/Parking without Permit</td>
<td>$30</td>
</tr>
<tr>
<td>Parking in Reserved/Restricted Area</td>
<td>$30</td>
</tr>
<tr>
<td>Improper Parking Zone</td>
<td>$15</td>
</tr>
<tr>
<td>Stopping/Parked in Roadway</td>
<td>$25</td>
</tr>
<tr>
<td>Excessive Vehicle Noise</td>
<td>$25</td>
</tr>
<tr>
<td>Failure to Yield</td>
<td>$50</td>
</tr>
<tr>
<td>Illegal Transfer of Parking Permit</td>
<td>$50</td>
</tr>
<tr>
<td>No ID card Displayed</td>
<td>$25 - $50 -$100</td>
</tr>
<tr>
<td>Parking in Handicapped Space</td>
<td>$50</td>
</tr>
<tr>
<td>Other/Careless Passing/Reckless Driving</td>
<td>$50</td>
</tr>
<tr>
<td>Illegal Entry onto the Campus, etc.</td>
<td>$50</td>
</tr>
</tbody>
</table>

Faculty and Staff must pay a citation within 10 days to avoid payroll deduction on an employee’s account.

Students must pay a citation within 10 days to avoid a charge to the student’s account.

Vendors or vendor employees must pay a citation within 10 days to avoid a charge to the account.

Vehicles that are parked in restricted areas; fire zones, dumpsters, handicap access, roadways will be cited, booted, and or towed away to prevent safety hazards.

Vehicles that are parked against the flow of traffic are subject to parking fines.

Violators of moving violations on campus such as (speeding, reckless driving, running stop signs, failure to yield, illegal passing, DUI, etc...) will be issued a UTC (Uniform Traffic Citation) and referred to the local traffic court for disposition.
Traffic Citations may be appealed to the Tuskegee University Police Department Traffic Appeals. **TRAFFIC APPEAL FORM MUST BE COMPLETED ONLINE BY VISITING [www.tuskegee.edu/police](http://www.tuskegee.edu/police) and Clicking on the link displays “APPEAL A TICKET.”** **TRAFFIC APPEAL MUST BE RECEIVED WITHIN THREE (3) DAYS OF A CITATION BEING ISSUED.**

Tuskegee University Police Department Traffic Appeal/ Tompkins Hall Suite 200/ Tuskegee University/ Tuskegee, AL 36088

Violators who fail to pay traffic fines, or who fail to give notice of their intent to contest citations, will be subject to the following sanctions:

1. Trespass of vehicle from the campus.
2. Revocation of University driving privileges.
3. Bar to re-enrollment at Tuskegee University.
4. Withholding of transcripts and diplomas.

**Tuskegee University Police Department CONTACT NUMBERS**

Chief Patrick Mardis……………… (334) 724-4454
Assist. Chief Jennifer Jordan ……(334) 724-4616
Communications…………………..(334) 727-8757
Investigation……………………. (334) 724-4455
Vehicle Registration………………(334) 724-4771
Fire Safety/DDC…………………..(334) 552-1299
Emergency……………………… (334) 724-4911
Confidential Hotline………………(334) 724-4583

HELP US CONTINUE TO KEEP THE CAMPUS COMMUNITY SAFE BY REPORTING TRAFFIC CONCERNS, SUSPICIOUS ACTIVITIES, SUSPICIOUS BEHAVIORS, ENVIRONMENTAL AND SAFETY HAZARDS. STAY SAFE AND HAVE A VERY PRODUCTIVE SCHOOL YEAR.