**Housing Exception Request Form**

**Office of Residence Life & Housing**

**GENERAL INFORMATION**

Tuskegee University will provide an exception to the requirement that students vacate the campus after Spring Break on a case by case review. In order to be considered for exception from vacating the residence halls on March 22, 2020, please complete the information below.

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<tr>
<th>Student ID#</th>
<th>Last Name</th>
<th>First Name</th>
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<tr>
<th>E-mail</th>
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<tr>
<th>Period of Request</th>
<th>Remainder of Semester</th>
<th>Another</th>
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Please provide as part of your request

Please check the exception reason you wish to use to support your request to reside on campus after March 22, 2020. If you select multiple reasons, be sure to provide all of the required documentation for the reason selected. You may also provide a letter explaining your request for exemption.

**REASON FOR EXCEPTION**

- □ International Student → Summary statement on why you need to remain in the residence halls.
- □ Homeless → Provide a statement of homelessness
- □ Limited WiFi → Letter indicating no WiFi service in family home.
- □ Academic or Research → Provide documentation of research
- □ Employment → Working on or off-campus
- □ Disability/Accessibility Accommodation → Registered w/Disability Services
- □ Other extenuating circumstances → Provide documentation to support your circumstances

By signing below, you acknowledge you are applying for an exception to vacate housing and confirm that the information provided with this request is complete and accurate.

Student Signature ___________________________________________ Date __________________________

Name of Parent/Guardian __________________________________________

Parent/Guardian Signature _________________________________________ Date __________________________

Please submit the required documentation on or before March 20 at 12:00 noon to:

William Samuel, Director of Housing
Ayonna Rhodes, Facilities Operations
Office of Residence Life & Housing
Email: housing@tuskegee.edu
Phone: (334) 724-4100 or (334) 727-8600