Distributed March 14, 2020, to all students who have resided on campus during the spring 2020 semester. Please note that, in the interest of sharing this information quickly, some on-campus residents may have received an earlier draft of this information by email.

Dear Tuskegee University Residential Community,

Thank you for your patience as we at Tuskegee University continue to consider and work through the effects of the coronavirus outbreak on your continued studies this spring semester. We understand you wish to know more about either continuing to reside on campus for all or a portion of spring semester, or reclaiming your personal items and checking out of our campus residence halls.

**Continuing your campus residence**

If you desire, you can return to campus at any time to reside in your residence hall for all or a portion of the spring semester. We respect this may be especially necessary for our international students, students who reside in areas where remote study may be challenging, or students who rely on the campus as their primary residence.

Please understand that you should return to campus only if you are asymptomatic and do not believe you have been exposed to the coronavirus. More guidance on this is available at [https://www.tuskegee.edu/coronavirus-resources/prevention-symptoms-and-treatment](https://www.tuskegee.edu/coronavirus-resources/prevention-symptoms-and-treatment). Students returning to campus will continue to receive housing, dining and student health services, as well as internet and library access.

As part of our “social distancing” policies on campus, dining services will be in the form of “grab-and-go” pre-prepared meals, all instruction (even for campus residents) will be virtual and not in person, and no campus life programming or events will be offered.

**Accessing your personal belongings**

We understand that some of you left campus expecting to return after spring break, but due to current circumstances, need to access your residence hall space to acquire some or all of your personal belongings — or needing to secure your belongings until you can arrange to pack them for later return to your primary residence.

To provide order to that process, our residence hall staff will be available this Sunday, March 15, between 12 p.m. and 4 p.m. to assist. We understand this may be short notice for some of you, so we ask you or your parents/guardians who need to make other arrangements do so by contacting your residence hall director to schedule a mutually agreeable date and time.
Checking out of your residence hall space

Since residing on campus for the remainder of the semester is optional, you may choose to collect your belongings and check out of your residence hall. Again, to provide order to that process, our residence hall staff will be available on Sunday, March 22 from 12 p.m. to 4 p.m. to assist with final check-out procedures. The Younge Hall RA office will assist students residing in campus apartments. At this time, our residence hall directors will follow standard checkout procedures, including verifying your residential space is in proper order, all personal items are claimed, and your key is accounted for and returned.

Again, we understand this may be short notice for some of you, so we ask you or your parents/guardians who need to make other arrangements do so by contacting your residence hall director to schedule a mutually agreeable date and time.

Communicating your intentions

By communicating your intentions promptly, you can help us plan campus residential services and serve you better as you return to campus to reside, secure your belongings or check out for the semester. You can communicate those intentions through an online survey at https://www.surveymonkey.com/r/Tell-Us-Your-Housing-Plan.

For more information

We understand this evolving, worldwide health crisis has resulted in your need to adapt quickly — it has required the same of the university’s administrators and faculty. If this communication does not address all your questions or concerns, contact Ayonna Rhodes, our Housing and Residence Life on-call director, at arhodesvivour@tuskegee.edu or (334) 421-8384. Please also understand that Ms. Rhodes may have to consult with the leadership of the Division of Student Affairs or the university to fully address your questions or concerns, so some matters may have to be followed up on in a return telephone call or email.

Finally, we encourage you to continue monitoring your email and www.tuskegee.edu/coronavirus for information or updates regarding your academic studies and enrollment. Please continue to be vigilant in maintaining your health and ongoing studies.

Sincerely,

Kimberly Scott, Ph.D.
Vice President for Student Affairs