

Instructions for completing the Affidavit and Supporting Bank Letter

Affidavit

1. The Affidavit must be fully and properly completed. (Print in ink or type, **in English**).
2. The form must be signed and dated within **three months** of the time the student plans to enroll.
3. The financial sponsor must sign the affidavit in the presence of a U.S. embassy or consular officer, a U.S. Immigration officer, a notary public, an attorney, or another official in the sponsor's country who is authorized to administer oaths or verify identity and signature.

Supporting Bank Letter

1. An **original** letter in **English** on **official** bank stationery must be submitted from a bank or other financial institution in which the sponsor has savings deposits, certificates of deposit, money market certificates or other types of **accounts containing readily available funds**. If funds are in more than one financial institution, a separate letter must be submitted from each.
2. The letter must provide a specific amount of funds in U.S. dollars. A statement certifying that the sponsor possesses **"sufficient financial resources" to support the applicant is not acceptable without the U.S. dollar figure**.
3. The dollar figure must be in U.S. dollars. If not in U.S. dollars, the financial institution must show the conversion rate and/or U.S. dollar equivalent.
4. The specific amount of funds verified must total at least \$ __, __. __* (add \$ __, __. __* per dependant and or spouse). This is the estimated total cost for one full year.*
5. Letters must be signed and dated within **three months** of the time the student plans to enroll. Income tax documents, bank statements, or **proof of property ownership are not acceptable** as evidence of availability of funds.

Purpose of the requirements

Colleges and universities in the United States are required by the U.S. Citizenship and Immigration Services (CIS) to have documentary proof of adequate financial support before they may admit an international student. Failure to fully and properly follow the instructions on this information sheet may result in nonissuance of the U.S. government form, which is required to: (1) obtain a visa and enter this country or (2) legally transfer from another U.S. school to Tuskegee University.

U.S. Employment & Financial Aid:

On-campus jobs are limited and difficult to obtain. Off-campus jobs are not allowed during the first academic year and restricted by immigration regulations. Federal Financial aid is not available to international students. Therefore, full financial support from your sponsor must be documented.

Who may Sponsor a Student?

Sponsors may be a family member, a friend, a business, or yourself. In all cases, the **Affidavit** must be completed by each sponsor. In addition, each sponsor must verify adequate funds by presenting an official, original letter from the sponsor's bank (**Original documents must replace temporary copies, faxes, efiles, etc. submitted before applications are considered complete**).

PLEASE ESTIMATE EXPENSES FOR THE INTENDED* TERM/YEAR	
1) Tuition fees	US\$ __, __. __*
2) Room and Board	US\$ __, __. __*
3) Miscellaneous	US\$ __, __. __*
4) Dependents	US\$ __, __. __*
Total	US\$ __, __. __*
<p>*The current charges for attending Tuskegee University should be obtained from the University Bursar at 334-727-8643 at the time of document preparation</p> <p><i>*Students coming with dependent(s) should add \$ 4,000 per dependent to the total amount for preparation of 120 documents required by the United States Department of Homeland Security.</i></p> <p>(Original documents must replace temporary copies, faxes, efiles, etc. submitted before applications are considered complete). Immigration documents are processed only after a file is marked complete.</p>	

Tuskegee University

Affidavit of Financial Support for International Students

Certifications should be signed and dated within **three months** of the time the student plans to enroll

Return to:

GSR | Kenney Hall 44-320 | 1200 Old Montgomery Road | Tuskegee, AL 36088

General Information

Applicant's Name: _____
(Family or last name) (Given or first name)

Sponsor's Name: _____
(Family or last name) (Given or first name)

Sponsor's Mailing Address: _____

Sponsor's relationship to applicant: _____

Sponsor's employer and annual income: _____

Declaration of Support**

I, _____, financial sponsor for _____,
(Sponsor) (Student)

certify that I agree to support the person named above and that he or she will not become a public charge during his/her stay in the United States of America. I am aware that the official estimate of the annual cost for an international student attending Tuskegee University is **US\$**____, _____* (add **US\$**____, _____* for each dependant and or spouse). I am also aware that these estimates are subject to change without prior notice.

I do plan to make specific contributions to the support* of the prospective student. I plan to contribute _____ US \$** per year for [] years.

I do not plan to support this student.

I certify that all information provided on this Affidavit and on the attached documents proving availability of funds is true and valid. I further certify that I understand this affidavit is a binding document.

Sponsor's signature: _____ Date signed: _____

Certification by notary public, attorney, U.S. Consular Officer, or other official authorized to administer oaths.

Subscribed and sworn to me this _____ day of _____, 20____, at _____

My commission expires on _____

Signature and title of officer administering oath:

Signature Title

*PLEASE ENTER HERE THE AMOUNT FOR THE TERM/YEAR AVAILABLE FROM THE BURSAR'S OFFICE AT 334-727-8643

** This properly executed/notarized Affidavit must be accompanied by an official letter of support from an appropriate financial institution